



TO: Members of the School Conference

FROM: Brian L. Salzer, Managing Director

Final Agenda

**For the sixth meeting of the School Conference on
*Wednesday, June 13, 2018 at 15:15, in room W125***

1. Approval of Agenda
2. Approval of Minutes from: March 7, 2018, March 14, 2018 and May 16, 2018
3. Geschäftsordnung / By-Laws
4. Security Proposal
5. Back Gate Entry
6. Miscellaneous

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**Minutes of the School Conference
June 13, 2018 at 15:15 h**

In attendance:

Administration: Brian Salzer, Jenny Hoenicke
Teacher Representatives: Andrew Rockenstein, Gabriele Jendretzki, Phil Blessman
Parent Representatives: Kimberley Schneidereit, Lars Bespolka, Anja Kamradt,
Kristen Winkler, Peter Schier, Nelly Heidbrink
Student Representatives: Tillmann Sherwood, Miles Grant
Hort Representative: Not present

1. Approval of Agenda

The Agenda was unanimously approved.

2. Approval of Minutes

The Minutes from March 7th, 2018. A modification was requested for point 1.3. to change the word "Abstimmung" with "Meinungsbild" (straw poll) in two places. In addition, a sentence should be added: "Each group was limited to one comment before the initial straw poll occurred. A full discussion did not take place at this time." The minutes were approved unanimously with one abstention.

The Minutes from March 14th, 2018 were approved unanimously.

The Minutes from May 16th, 2018: A modification was to point 5. "Frau Blank mentioned that other schools do not have an EC and the students are still able to achieve the Abitur." The Minutes were unanimously approved. One abstention.

3. Geschäftsordnung / By-Laws

Anja Kamradt explained that the latest version from the committee is 8.0. Parents worked on a new version 8.1, which she presented. The by-laws were discussed line-by-line. The by-laws will be voted on at the first SK meeting in the new school year.

4. Security Proposal

Brian Salzer presented the school's security proposal, which will include unarmed campus security personnel and the installation of cameras on the school campus. The cameras will have a live-feed during school time and will record after hours and on the weekends, in

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accordance with German data privacy laws. The security measures are not detailed at this time, but the administration would like the support of the SK. The paper presented is not exclusive. There will be more security measures with time. The security personnel and cameras would be the first steps. 10 approved, 1 against

Approved measures:

1. We are seeking support to have campus security officers supporting our teachers and administrators in advancing the control of access to our campus. The idea for these positions is that they will screen and identify outside persons who wish to enter our campus. Parents, teachers, and students will continue to have access to our campus, while outside parties will be more closely scrutinized for their purpose to enter. These officers will be unarmed and will have direct communication with local police if a threat to our safety arises.
2. We are seeking support for cameras to be installed in strategic points across the campus. These cameras will be placed as recommended by our security professionals. The cameras will only have a "live-feed" during the school day. They will allow for observation of campus but will not record until outside of school hours. During the afterschool hours, evenings, and weekends, the cameras will be set on record mode. This way we can deter crime and vandalism, or we can potentially identify perpetrators when observing the film. This will be done in accordance with German data privacy laws.

5. Back Gate Entry

It is Mr. Salzer's belief that the community would like to have the back gate open during the morning entry time and closed after school begins. At the Trägerschaft AG meeting earlier in the month, Frau Orgis and Herr Weese urged the school to close it permanently as there are several complaints from the neighbors. Mr. Zaccarelli from the US Embassy reported during a Trägerschaft AG meeting that it doesn't pose a security issue if the back gate remains open and a camera is installed with live-feed watched in the front. It was mentioned that a teacher is usually at the back gate in the mornings, as well. The neighbors complain about the traffic, but perhaps a solution can be found with the help of the Traffic Committee. There was a consensus that most SK members feel that the back gate should stay open during the morning entry. Nelly Heidbrink spoke about the district being aware of the desire to have drop off zones in the back. Teachers, students and parents are united on this issue. A vote was taken to obtain an overview of the community's opinion: 10 in favor of keeping the back gate open in the morning, 1 abstention

6. Miscellaneous

Brian Salzer expressed his thanks to the departing parent reps. The students were also acknowledged for their support in the SK meetings and for their dedication throughout the school year.