

HS Faculty Meeting Meeting, 04.01.23.

Notes by A. Ewert:

**ED Teacher Representative:**

Didn't have anything to report.

**SC Teacher Representative:**

Reported on the Homework Policy

- . Most teachers were not pleased with the proposed h/w policy.
- . Homework should be given to prepare the Upper HS students for there exams (AP, Leistungskurs, MSA etc.).
- . The time limit may not work for students in 11th or 12 grade due to the AP courses and Leistungskurs.
- . Would the time limits for each subject teach be put on a digital platform that way each teacher know the times that were already booked? (A question was asked)

**Report on Ganzttag Schule:**

- . No final decisions were made the administration still researching and gathering information.
- . Next Meeting is on 18th Jan. at 3:30 p.m. in the Quite Room.

**Report on the official new HS Counselor:**

- . Mr. Randal Kelly will join JFKS this year and stay on next school year as well.
- . JFK Care Corner where students can find socks, pencils, pads, tampons etc. will be available in House Reil
- . New Accommodation Plan and Procedures - a new form has been created and how the process will be handled from here on has been finalized.

**Report on PD Courses:**

Administration Goals from the retreat last Sep. 2022

- . Bilingualism and PD Plans
- . Collaboration between admin & staff
- . Effective communication
- . Staff direction learning for students
- . Culture and school climate

**Report on Baupiloten:**

- . All appointment went well / the project is on its way and will have different fazes
- . Architect will look at the plan and verify if it is possible to complete.
- . Reports will come via email soon

**Report on Personal Day (for full time teachers):**

- . Personal Days are set on the calendar please request it a week or more in advance due to same day request by multiple teachers.
- . Personal Day for German & American Teachers may differ at the moment but, administration & ED are working on this to be changed that way both parties have the same option to take a personal day.
- . The personal day can be taken in connection with a long weekend or holiday.
- . A make-up day will be given to any teacher who missed it due to any official school trips. E.g. 8th grade Ski Trip falling on Frauentag.

**Report on Substitutes Plan:**

- . Vote was made to have the " Calling in Sick" done electronically / online as apposed to calling in by phone.
- . The first name on the WebUntis platform is the name of the substitute teacher please send lesson plan to that person.

**Report on Electives:**

- . Please update all slides for the transition evenings planned this school year.

**Miscellaneous:**

Schnupperwoch / Trail Week emails for 10th graders were sent out to all teachers on 04.01.23. The students will have a trial week and visit certain classes for one week.