



Department Meeting Science

Date: Tuesday, June 13, 2023

Invitation

Invited/ <i>Eingeladene</i>	Administration: Robert Bartz, Mark Fritzenschaft, Gianna Gillert, Erin Hale Science Colleagues: Maren Althoff, Daniel Arocas, Katalin Aust, Phil Blessman, Daniel Friedrichs, Teresa Galloway, Darlene Holland, Florian Husmann, Max-Peter Kuballa, Stephen Lee, Thea Lindner, Johannes Lück, Ulrike Möller, Andreas Nagel, Rachel Rückeis, Tina Schultke, Gregor Slosarek, Julia Stuhr, Hartmut Tessmer, Anna Wallusch, Christopher Weiss Parent Representative: Alexandra Albanese, Meike Criswell Student Representatives: Natalie Hicks, Joy Stöber
Time/ <i>Zeit</i>	12.20Uhr
Location/ <i>Ort</i>	W206
Leader/ <i>Leitung</i>	Tina Schultke
Minutes taker/ <i>Protokollant:in</i>	Daniel Arocas, Anna Wallusch

Agenda - Tagesordnung

	TOPIC	Name(s) of preparer	Format: Information Brainstorming Discussion Decision
1	Welcome	Tina Schultke	
2	Approval of the last minutes (Dep Meet Sc 12/2022)		Decision
3	Approval of the agenda	all	Decision
4	Sprachbildung Science	Tina Schultke	Information
5	Feedback grading tests / Klausuren (in general; in consideration of written correctness; rounding in Klausuren)	Tina Schultke	Information
6	Tafelwerke Abitur Oberstufe	Maren Althoff	Discussion/ Decision
7	Wandertag / Last Day of School Work in Departments	Tina Schultke	Information/ Query

8	Miscellaneous		
8a	Outlook for the coming school year: - Arbeit am RLP Sek.II - Revision curricula Sek.I (probably due to block periods; epochal/semester based instruction) - Language development (probably begin of new school wide implementation)	Tina Schultke	
8b	Inventory	Tina Schultke	
8c	Feedback about compliance of the order of topics	Tina Schultke	



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Minutes - Protokoll

Attendees <i>Teilnehmer:innen</i>	Administration: — Science Colleagues: Maren Althoff, Daniel Arocas, Katalin Aust, Phil Blessman, Darlene Holland (ab 12.50Uhr), Florian Husmann, Stephen Lee (ab 12.52Uhr), Tina Schultke, Gregor Slosarek, Julia Stuhr, Hartmut Tessmer, Anna Wallusch, Chris Weiss Parent Representative: Alexandra Albanese, Meike Criswell Student Representatives: —
absent/ <i>abwesend</i>	Daniel Friedrichs, Thea Lindner, Andreas Nagel
Excused/ <i>entschuldigt</i>	Teresa Galloway, Max Kuballa, Johannes Lück, Ulrike Möller, Rachel Rückeis Darlene Holland, Stephen Lee (due to supervision 1st Lunch half) Maren Althoff (due to supervision 2nd Lunch half for Tina Schultke)

	Minutes	To-Do-List: what/who/until when/ sources and links
1	Welcome of the parent representatives	
2	Approval of the last minutes (Dep Meet Sc 12/2022) approved	
3	Approval of the agenda approved	
4	<p>Sprachbildung Science</p> <p>Monday, 06/26, PD Day</p> <ul style="list-style-type: none"> - Topics: school-wide bilingual program, equity, and inclusion → Bilingualism won't be part of the PD day <p>Bilinguality important in next school years: Find in Google Drive uploaded materials like</p> <ul style="list-style-type: none"> - Topic related glossaries German → English; English → German Natura Bilingual Textbooks for Biology, Word Lists, Lab report directions, laboratory equipment lists Methodenwerkzeuge, z.B. Wortgeländer, -listen, Satzmuster, Protokolle, Diagramme auswerten etc. English version of methods/practice uploaded by Maren Althoff; linked also in Google Drive folder Methodenwerkzeuge (renamed see column right side) 	<p>Language Program JFKS / Material Collection</p> <p>Language Support Biology Language Support Chemistry Material reziprokes Lesen</p> <p>Methodenwerkzeuge (G) / EL active learning (E)</p>

	<p>Physics? → Upload topic related glossaries, too; use the link in the column on the right side.</p> <p>Sprachbildung Committee Members? only Maren Althoff, Tina Schultke → (More) representatives from each department required / (Mehr) Vertreter aus jedem Fachbereich nötig</p>	<p>Language Support Physics Upload by Phil Blessman, and other Physics colleagues All colleagues upcoming school year</p>
5	<p>Feedback grading tests / Klausuren</p> <p><u>General feedback</u> Generally, our grading is alright and acceptable. - Colleagues following the regulations (AFB/Levels I - III) → <i>With the beginning of the next school year: turn in the three examples with the key, note what is the highest level, and specify which exercises we consider AFB I, II and III.</i></p> <p>- Identifiable by using the command terms (Operatoren) - Tests are structured in different sections and the students could decide → e.g. Stephen, Darlene, Maren Example: Students have to choose between one AFB-III exercise (which will give them full credit) and one AFB-II exercise (which won't get them as much points, but the opportunity of getting some, in case they don't feel ready to do the AFB-III exercise)</p> <p><u>Written correctness</u> - Every colleague uses one of the suggested formats, 10% of the total for written correctness - Mark the students' mistakes, students should know where you took points off; but you don't have to write the correct word, expression, etc. - Illegible or/and small handwritten leads to spelling or grammar mistakes, teachers should not have to 'guess' (z.T. "Vermeidungsstrategie" im Deutschen bei Dativ- und Akkusativendungen, "den" vs. "dem") → correct more strictly for spelling and grammar mistakes</p> <p><u>Written correctness with dyslexia (and possible grade protection)</u> - If parents apply for grade protection (Notenschutz) for their child and it's approved, you'll be informed by Annika Schlicht. - Students with dyslexia <u>and</u> official grade protection (Notenschutz) only evaluate/grade grammar, expression; spelling mistakes weren't graded. - Students with dyslexia but without official signed grade protection (Notenschutz) grammar, expression, and spelling mistakes are taken into account. - wichtig, insbes. bei Klausuren in der Sek.II wegen der BE-Abzüge</p>	<p>All colleagues</p> <p>Operatorenliste: command terms</p> <p>Idea: upcoming SY short presentation</p> <p>Tests formats grading written correctness</p> <p>Unterschiede zwischen R-, Z-, Gr-Fehler</p> <p>Grading written correctness + dyslexia</p>

	<ul style="list-style-type: none"> - Students with extra time: that extra time should be used for checking back their texts for written correctness. But experience/observation: students keep on writing instead of proofreading. - Note: SIBUZ gives a recommendation for accommodations, the student's subject teachers could decide how much extra time they allow the student or even in what subjects predominantly extra time makes sense; decision has to be made at a class conference (at the accommodation meetings). - There has to be more input by the language departments for "non-language teachers" (because they have 4/5 periods per week and we only have 2) <p><u>Benotung bei Klausuren (in Oberstufe)</u></p> <ul style="list-style-type: none"> - kein Aufrunden <p>Micro PD: Thursday, 06/15, B218, auf Deutsch LRS - Möglichkeiten zur Umsetzung von Maßnahmen des Nachteilsausgleiches</p>	<p>Support/contributory input from the language departments is expected.</p> <p>Interessierte/Teilnehmer???</p>
6	<p>Tafelwerke Abitur Oberstufe The Math Department doesn't need them anymore. Physics Teachers can hand them out at the beginning with the text books if needed.</p>	<p>Bring Tafelwerke to Physics to W306</p>
7	<p>Last days of school</p> <ul style="list-style-type: none"> - Start with collecting the textbooks now. Procedure if a student didn't return the textbook or it's in a too bad condition: Option 1: at the end of the school year paying (bringing 'real money' for the school to buy another one). Option 2: buy the textbook (note the right condition) on their own. - Book return point at the last school day Separate return points: Physics 3rd floor, Biology and Chemistry together in one room 2nd floor (like the former school years) - Help needed for book return/organizing?→ let Tina know ("student worker") <p>Wandertag Involved Science colleagues: BLES, FRIE, HOLL, HUSM, LEES, LUEC, RUEC, SCHK, STUH, TESS, WALL, WEIS, AROC, KUMA, MOEL</p> <p>Not involved yet? → let Tina Schultke know for other needed support ALTH, AUST, LIND, NAGE, SLOS</p>	<p>Procedure if non-return of textbooks</p> <p>Check List Last Day</p> <p>list checked 6/17@3pm</p>

8	Miscellaneous	
8a	<p>Outlook for the coming school year:</p> <ul style="list-style-type: none"> - Arbeit am RLP Sek.II (Bio and Chem) → Chemistry 1st and 2nd sem.: done → Biology 1st and 2nd sem.: interchange about the parts in about 2 weeks → Revision for 1st and 2nd sem. curricula during the next school year → Chemistry and Biology 3rd and 4th sem.: work in progress <ul style="list-style-type: none"> - Revision of our curricula Sek.I for all Bio/Che/Phy (probably due to block periods; epochal/semester based instruction) - Probably also new curricula for Science coming from the Berliner Senate - Language development (probably begin of new school wide implementation) 	<p>Invitation via mail by Tina Schultke</p> <p>Probably Science colleague who teaches in 11th grade</p> <p>Continue working on next SY → distribution among the (German) colleagues</p> <p>Discussion about revision next SY</p> <p>Information about new (Berlin wide) curricula via mail by Tina Schultke after the next RK</p>
8b	<p>Inventory</p> <ul style="list-style-type: none"> - Biology: <ul style="list-style-type: none"> Textbooks reorganized in W211, see link for location and prices DVDs in W211, Aktenschrank → Films available from Medienforum Berlin (MOM) some also in English - Chemistry: <ul style="list-style-type: none"> Price list and overview for films in progress DVDs in W213, Seitenschrank 	<p>Biology - textbooks (location, prices)</p> <p>DVD, Films online Biology overview</p> <p>Antrag MOM</p> <p>in progress → Tina Schultke</p>
8c	<p>Announcements</p> <p>Florian Husmann passed his exam and stays at the JFKS</p> <p>Rachel Rückeis will leave the JFKS at the end of this school year</p>	
8d	<p>NatLab Schülerlabore</p> <p>Empfehlung der Elternvertreterin Frau Albanese</p>	<p>NatLab Homepage</p> <p>NatLab ausgewählte Angebote</p>
8e	<p>Feedback about compliance of the order of topics</p>	<p>postponed; beginning of the next SY</p>