

**CHAPTER BYLAWS
OF THE JOHN F. KENNEDY SCHOOL CHAPTER
OF THE NATIONAL HONOR SOCIETY**

ARTICLE I: NAME AND PURPOSE

Section 1. The name of this organization shall be the John F. Kennedy School Chapter of the National Honor Society (JFKS NHS).

Section 2. The purpose of this organization shall be to create enthusiasm for scholarship, to stimulate a desire to render service, to promote leadership, and to develop character in the students of JFKS.

Section 3. NHS is a program of the National Association of Secondary School Principals (NASSP).

ARTICLE II: THE PRINCIPAL

Section 1. The principal shall reserve the right to approve all activities and decisions of the chapter.

Section 2. The principal shall annually appoint a member of the faculty as chapter adviser, who may serve consecutive terms.

Section 3. The adviser shall annually appoint a Faculty Council composed of five members of the school's faculty who may serve consecutive terms.

Section 4. The principal shall receive appeals in cases of non-selection of candidates, and the disciplining or dismissal of members.

ARTICLE III: THE CHAPTER ADVISER

Section 1. The chapter adviser shall be responsible for the direct, day-to-day supervision of the chapter and act as liaison between faculty, administration, students, and community.

Section 2. The chapter adviser shall maintain files on membership, chapter history, activities, and financial transactions.

Section 3. The chapter adviser shall regularly review each member for compliance with NHS standards and obligations.

Section 4. The chapter adviser shall help the chapter officers understand and carry out their duties.

Section 5. The chapter adviser shall be an ex-officio, non-voting, sixth member of the Faculty Council.

Section 6. The chapter adviser can appoint and dismiss a co-adviser from among the faculty, whose role it is to assist the adviser.

ARTICLE IV: FACULTY COUNCIL

Section 1. The Faculty Council shall consist of five voting faculty members appointed annually by the adviser and approved by the principal. The chapter adviser shall be an ex-officio, non-voting, sixth member of the Faculty Council. No principal or assistant principal may be included on the Faculty Council.

Section 2. The term of the Faculty Council shall be one year. Members may be appointed to consecutive terms.

Section 3. To maintain the integrity of the selection process members of the Faculty Council shall remain anonymous to students.

Section 4. The Faculty Council shall meet at least once a year to select members and to consider non-selection, dismissal, and other disciplinary actions.

ARTICLE V: MEMBERSHIP

Section 1. Membership in JFKS NHS is bestowed upon a student. Selection for membership is by a Faculty Council and is based on outstanding scholarship, character, leadership, and service. Once selected, members have the responsibility to continue to demonstrate these qualities.

Section 2. Membership shall be known as active and graduate. Active members shall become graduate members at graduation. Graduate members shall have no voice or vote in chapter affairs.

Section 3. Candidates become members when inducted at a special ceremony.

Section 4. A JFKS student who transfers from another school and brings a letter from the principal or chapter adviser shall be accepted automatically as a member in the JFKS chapter.

Section 5. Members who resign or are dismissed are never again eligible for membership or its benefits.

ARTICLE VI: SELECTION OF MEMBERS

Section 1. To be eligible for membership the candidate must be an eleventh grade student who has been in attendance at JFKS for at least one semester.

Section 2. The minimum standard for scholarship shall be a cumulative scholastic average of 3.5.

Section 3. Students who apply will be evaluated by all members of the JFKS faculty who choose to evaluate the applicant. Faculty members may complete a "Faculty Ratings Form" on which they rate candidates' scholarship, leadership, service, and character.

Section 4. The Faculty Council will examine the candidate's application as well as the ratings of the JFKS faculty.

Section 5. The selection of each member to the chapter shall be by a majority vote of the Faculty Council.

ARTICLE VII: DISCIPLINE AND DISMISSAL

Section 1. The Faculty Council, in compliance with the rules and regulations of the National Honor Society, shall determine the procedure for dismissal.

Section 2. Members who fall below the standards that were the basis for their selection shall be promptly warned in writing by the chapter adviser and given a reasonable amount of time to correct the deficiency, except that in the case of flagrant violation of school rules or the law, a member does not have to be warned.

Section 3. The Faculty Council shall determine when an individual has exceeded a reasonable number of warnings.

Section 4. In all cases of pending dismissal, a member shall have a right to a hearing before the Faculty Council. This hearing is required and is considered due process for all members. Members may waive their due process.

Section 5. For purposes of dismissal, a majority vote of the Faculty Council is required.

Section 6. A member who has been dismissed may appeal the decision of the Faculty Council to the principal and thereafter under the same rules for disciplinary appeals in the school district.

Section 7. NASSP shall hear no appeals in dismissal cases.

ARTICLE VIII: CHAPTER OFFICERS

Section 1. The officers of the chapter, their duties, and the method of their election shall be determined by the members of the chapter, approved by the Faculty Council and the principal, and described in the chapter bylaws.

Section 2. The President is the first line of communication who: reports to advisers, develops meeting agendas with advice and consent of the adviser, runs meetings, aids in communication, seeks service opportunities, and moderates the induction ceremony.

Section 3. The Vice-President: runs meetings when President is absent, takes meeting minutes, records service hours, seeks service opportunities, assists President as needed, and moderates the induction ceremony.

ARTICLE IX: EXECUTIVE COMMITTEE

Section 1. The executive committee shall consist of the officers of the chapter and the chapter adviser.

Section 2. The executive committee shall have general supervision of the affairs of the chapter between its meetings, make recommendations to the chapter, and determine and perform such other duties as are specified in the chapter bylaws. All actions and recommendations of the executive committee shall be subject to the review of the chapter membership.

Section 3. The executive committee shall have the responsibility for ensuring that chapter activities and procedures follow school policy and regulations.

ARTICLE X: MEETINGS

Section 1. Each chapter shall have meetings during the school year on days designated by the executive committee and in accordance with school policy and regulations.

Section 2. The chapter president or other designated student leader may call special meetings approved by the executive committee.

ARTICLE XI: SERVICE ACTIVITIES

Section 1. JFKS NHS members commit to forty hours of community service per year.

Section 2. At least twenty of these hours must be group service. Group service is defined by a community service endeavor in which three or more JFKS NHS members are actively engaged in the service activity together.

Section 3. Each member may also choose and participate in an individual service project that reflects his or her particular talents and interests.

These bylaws are adapted from the Constitution of the National Honor Society and were approved by the Chapter Adviser and the American High School Principal in June 2013.